

Commissioner Anderson: I thought you all met up here.

Commissioner Cabrera: No, they are not, they are not, they are here.

Mr. Nelson de Leon: Allowed to sit back up at the top and face the audience and have that sort of sense of decorum during the public...

Commissioner Cabrera: I agree. I agree with you. Can I just tell you why I think it's not done any more? I think it's because the dais has taken some real beatings whether – it's always incidental, its accidental stuff, it's not purposeful, but let's face it you bring up a lot of plans, you bring up a lot of documents and things does damage to the dais, and I think that's the real reason why you were moved to the side. Maybe if we could protect the wood by putting a surface cover on it, I would be...

Commissioner Anderson: I wouldn't have any problem with it.

Commissioner Cabrera: I think you should be up there. I concur with you. I think it's kind of odd when I walk in on you all and you are sitting over here I think it's kind of weird why you are not sitting up there like the rest of our Boards, but the best that I've been able to come up with is it does take a beating.

Commissioner Anderson: We did discuss that on other Boards and other Boards requested that and that was it; and also the Board of Architects you have plans with staples so if we could protect it, we could bring it up at the Commission and ask if our colleagues would support it as well.

Commissioner Cabrera: I'll bring it up in informal discussion.

Commissioner Anderson: Sure.

Commissioner Cabrera: I'll bring it up at the next meeting and I appreciate you bringing that up because I think it's very important that visually you look like a Board like what you are.

Commissioner Anderson: Well if there are no more comments from the public, then I'll be bringing this back up as an agenda item on December 11th. I will ask the City Attorney to do the research on the several options that we talked about knowing that probably the second one is probably the most palatable, and I want that clearly on the record, it's just a matter of strengthening the position of the Board of Architects and changing the composition of that. So with that...

Commissioner Cabrera: Thank you Commissioner.

Commissioner Anderson: No, thank you; thank you very much for everybody who took the time – appreciate it.

[End: 10:28:12 a.m.]

DRAFT

ARTICLE 2 – DECISION MAKING AND ADMINISTRATIVE BODIES

Section 2-203. Meetings; Quorum; Required vote.

- A. Meetings. The Planning and Zoning Board shall schedule one (1) regular meeting each month, and special meetings at such times as the Board may determine or at the call of the Chairperson or Secretary thereof, for the consideration of business before the Board. All meetings of the Board shall be open to the public. The time and place of the meetings, and the order of business and procedures to be followed at meetings, shall be as prescribed by the Chairperson and the Secretary of the Board.
- B. Quorum; Required Vote. Four (4) members of the Board shall constitute a quorum and the affirmative vote of four (4) members shall be necessary for the adoption of any motion. A workshop meeting where no business is conducted may be held without a quorum. A tie vote shall result in the automatic continuance of the matter to the next meeting, which shall be continued until a majority vote is achieved. If only four (4) members of the Board are present, an applicant may request and be entitled to a postponement to the next regularly scheduled meeting of the Board. If a matter is postponed due to lack of a quorum, the Chairperson or Secretary of the Board may set a special meeting to consider such matter.

Section 2-204. Officers; Staff.

- A. Officers. The Planning and Zoning Board shall annually elect a chairperson and a vice-chairperson from among its members. All officers shall be elected for one (1) year terms and shall be eligible for re-election.
- B. Staff/Secretary. The ex-officio member of the Board shall provide such support services to the Board as may be necessary to assist the Board in the performance of its duties and shall serve as the Secretary for the Board.

Section 2-205. Rules and records.

The Planning and Zoning Board may establish such rules of procedure as it may determine necessary to carry out its duties. Such rules of procedure shall be approved by the City Commission. All meetings shall be conducted in accordance with Florida law and written records of the proceedings shall be a public record maintained and filed with the Secretary of the Board.

Division 3. Board of Architects

Section 2-301. Powers and duties.

Pursuant to the City Charter, and subject to those provisions, a Board of Architects is created to ensure that the City's architecture is consistent with the City's regulations and to preserve the traditional aesthetic character of the community. In addition to any power or duty delegated by the City Commission or the City Manager, the Board of Architects shall act as a recommending and a decision making Board for the following:

<i>Powers and duties</i>	<i>Applicable Standards/Procedures</i>
Appeals from decisions of the City Architect	Article 3, Division 6
Building Permit Review/Architectural Design Standards Compliance	Article 3, Divisions 2-4
Conditional Use Review	Article 3, Division 4
Recommend Historic Designations to Historic Preservation Board	Article 3, Division 11

Section 2-302. Membership; Terms; Vacancies; Removal.

- A. Membership.

ARTICLE 2 – DECISION MAKING AND ADMINISTRATIVE BODIES

1. The Board of Architects shall be composed of at least seven (7) members.
2. The City Manager, subject to the approval of the City Commission, shall appoint all members of the Board of Architects, considering the following qualifications:
 - a. Each member shall have been a registered architect or landscape architect responsible for the design and construction of projects within the City of Coral Gables during the last five (5) years and shall have a minimum of ten (10) years experience in their profession.
 - b. Each member shall either be a resident or have their principal place of business in the City of Coral Gables.
- B. Terms. The members of the Board of Architects shall serve at the pleasure of the City Commission. The terms of the members shall be as follows:
 1. Two (2) years per term and not more than eight (8) consecutive years.
 2. The term of the members of the Board of Architects shall be so established that the terms of two (2) members of the Board will expire on June 30 and December 31 of each year, and two (2) new members will be appointed on July 1 and January 1 of each year.
- C. Vacancies. Appointments to fill any vacancy on the Board shall be for the remainder of the unexpired term. Appointments to unexpired terms shall not count as part of the term limit.
- D. Removal. Any member of the Board of Architects may be removed with or without cause by a majority vote of the City Commission. Board members shall be automatically terminated for nine (9) unexcused absences in a two (2) year period. Excused absences shall include illness and absence from the City.

Section 2-303. Meetings; Quorum; Required vote.

- A. Meetings. The Board of Architects shall meet at least once each week, and such other times as the Board may determine, for the consideration of the business before the Board. All meetings shall be open to the public and the order of business and procedure to be followed shall be as prescribed by the Board. The Secretary for the Board shall be responsible for setting the agenda of the Board prior to a meeting of the Board.
- ~~B. Quorum; Required vote. A majority of the Board shall constitute a quorum for the Board and except as provided in this section, the affirmative vote of a majority of the Board members present shall be necessary for any action. The approval of at least a majority of a panel of the Board of Architects, signified by their signature on each set of plans and specifications required to be submitted with each application for a permit, shall be a prerequisite to the issuance of any permit required to be approved by the Board. The Board of Architects may review and recommend approval to another decision-making authority having jurisdiction or approve, approve with conditions or deny any application by use of a panel of three (3) members of the Board constituting a panel. In the event a person is aggrieved by a decision of a panel, that person may request a hearing by the entire Board, which hearing shall be conducted as a quasi-judicial hearing and the decision shall be made by affirmative vote of a majority of the members of the Board. In the event a matter is considered by the entire Board of Architects, action shall be by the affirmative vote of the majority of the Board of Architects. Policies of the Board shall be approved by a majority of all the members of the Board. A tie vote shall result in the automatic continuance of the matter to the next meeting, which shall be continued until a majority vote is achieved. If a matter is postponed due to lack of a quorum, the Chairperson or the Secretary of the Board may set a special meeting as soon as practicable to consider such matter.~~

ARTICLE 2 – DECISION MAKING AND ADMINISTRATIVE BODIES

Section 2-304. Officers; Staff.

- A. Officers. The Board of Architects shall annually elect a chairperson and a vice-chairperson from among its members. All officers shall be elected for one (1) year terms and shall be eligible for re-election.
- B. Staff/Secretary. The City Manager is authorized and empowered to appoint a Secretary for the Board.

Section 2-305. Rules and records.

The Board of Architects may establish such rules of procedure as it may determine necessary to carry out its duties. Such rules of procedure shall be approved by the City Commission. All meetings shall be conducted in accordance with Florida law and written records of the proceedings shall be a public record maintained and filed with the Secretary of the Board.

Division 4. Board of Adjustment

Section 2-401. Powers and duties.

Pursuant to the City Charter, and subject to those provisions, a Board of Adjustment is created to provide relief from hardships and errors in the application of the regulations. In addition to any power or duty delegated by the City Commission or the City Manager, the Board of Adjustment shall have the following powers and duties:

<i>Powers and duties</i>	<i>Applicable Standards/Procedures</i>
Appeals (from staff decisions, including interpretations of this code by the Director of Building and Zoning, other than the City Architect or Historic Preservation Officer)	Article 3, Division 6
Determinations of Compliance with Distance Requirements	Article 5, Division 7
Variances	Article 3, Division 8
Recommend Amendments to the Zoning Code to the City Commission	Article 3, Division 14

Section 2-402. Membership; Terms; Vacancies; Removal.

A. Membership.

1. The Board of Adjustment shall be composed of seven (7) members, five (5) of whom shall be appointed by the City Commission, one (1) of whom shall be nominated by the City Manager, subject to approval of the City Commission and one (1) of whom shall be nominated by the six (6) members so appointed, subject to approval of the City Commission. In the event that the six (6) members shall fail to agree on the seventh (7th) member, such member shall then be appointed by the City Commission. A member of the staff of the Building and Zoning Department shall be named by the City Manager to act as a non-voting ex-officio member of the Board.
 2. In making appointments to the Board of Adjustment, membership shall be sought from a diverse economic, social and professional representation and shall include members qualified and experienced in the fields of architecture, planning, landscape architecture, engineering, construction, planning and land use law and real estate. Each member of the Board shall also be a citizen and/or an owner, or spouse of an owner, of real property located within the City of Coral Gables during the term of appointment and also for at least five (5) years prior to appointment.
- B. Terms. The members of the Board of Adjustment shall serve at the pleasure of the City Commission. All appointments shall be for a two (2) year period commencing June 1, and ending on May 31 of the

ARTICLE 2 – DECISION MAKING AND ADMINISTRATIVE BODIES

next odd year or until their successor is appointed. No member of the Board of Adjustment shall serve more than eight (8) consecutive years on the Board.

- C. Vacancies. Appointments to fill any vacancy on the Board shall be for the remainder of the unexpired term. Appointments to unexpired terms shall not count as one (1) of the four (4) terms for which a member is eligible for appointment, unless the unexpired term is two (2) years or more.
- D. Removal. Any member of the Board of Adjustment may be removed with or without cause by a majority vote of the City Commission. Board members shall be automatically terminated for three (3) unexcused absences in a two (2) year period. Excused absences shall include illness and absence from the City.

Section 2-403. Meetings; Quorum; Required vote.

- A. Meetings. The Board of Adjustment shall hold one regular meeting per month, and special meetings at such times as the Board may determine or at the call of the Chairperson or Secretary thereof, for the consideration of business before the Board. All meetings of the Board shall be open to the public. The time and place of the meetings, and the order of business and procedure to be followed at meetings, shall be as prescribed by the Chairperson and the Secretary of the Board.
- B. Quorum; Required vote. Four (4) members of the Board shall constitute a quorum and the affirmative vote of four (4) members of the Board present shall be necessary to authorize a variance or grant an appeal. A tie-vote shall result in the automatic continuance of the matter to the next meeting, which shall be continued until a majority vote is achieved. If only four (4) members of the Board are present, an applicant shall be entitled to a postponement to the next regularly scheduled meeting of the Board. If a matter is postponed due to lack of a quorum, the Chairperson or the Secretary of the Board may set a special meeting to consider such matter.

Section 2-404. Officers; Staff.

- A. Officers. The Board of Adjustment annually shall elect a chairperson and a vice-chairperson from among its members. All officers shall be elected for one (1) year terms and shall be eligible for re-election.
- B. Staff/Secretary. The ex-officio member of the Board shall provide such support services to the Board as may be necessary to assist the Board in the performance of its duties and shall serve as the Secretary for the Board.

Section 2-405. Rules and records.

The Board of Adjustment may establish such rules of procedure as it may determine necessary to carry out its duties. Such rules of procedure shall be approved by the City Commission. All meetings shall be conducted in accordance with Florida law and written records of the proceedings shall be a public record maintained and filed with the Secretary of the Board.

Division 5. Historic Preservation Board

Section 2-501. Powers and duties.

Pursuant to the City Charter, and subject to those provisions, a Historic Preservation Board is created to preserve, protect and harmonize new development with the historic resources that serve as visible reminders of the history and cultural heritage of the City, state or nation. In addition to any power or duty delegated by the City Commission or the City Manager, the Historic Preservation Board shall have the following powers and duties:

Name: Board of Architects

Type: Quasi-Judicial Board

Description: To review sign and building specifications and plans for approval.

Name	Title	Start Date	End Date
Callum Gibb	Board Member	6/1/2011	5/31/2013
Appointed By: City Manager Salerno			
Nelson de Leon	Board Member	6/1/2011	5/31/2013
Appointed By: City Manager Salerno			
Aramis Alvarez	Board Member	6/1/2011	5/31/2013
Appointed By: City Manager Salerno			
Don Sackman	Board Member	6/1/2011	5/31/2013
Appointed By: City Manager Salerno			
Glenn Pratt	Vice-Chairperson	6/1/2011	5/31/2013
Appointed By: City Manager Salerno			
Mike Sardinias	Chairperson	6/1/2011	5/31/2013
Appointed By: City Manager Salerno			
Juan Carlos Riesco	Board Member	1/1/2011	12/31/2012
Appointed By: City Manager Salerno			

BOARD OF ARCHITECTS

MEMBERSHIP: Pursuant to Ordinance No. 1525, the Board of Architects, shall have not less than one member nor more than five members at any one time. Five (5) members (Resolution No. 26884) appointed by the City Manager and confirmed by the City Commission.

TERM OF OFFICE: Shall begin on June 1 for a two year period, ending May 31st, in odd numbered years. Appointment for replacement of any member shall be for the unexpired term.

QUALIFICATIONS: All Regular Members and Associate Member (Ordinance No. 2471) shall be registered Architects in the State of Florida, with at least a majority of the members of the Board shall be members of the American Institute of Architects. Pursuant to Ordinance No. 1525, Sec. 11.02 (g), members shall have had ten (10) years experience in the practice of his profession. All members and associate members shall be registered Architects in the State of Florida, and at least a majority shall be members of the American Institute of Architects (AIA).

STAFF LIAISON: Carlos Mindreau, City Architect (305) 476-7215.

CHAIRPERSON: Mike Sardinas and Glenn Pratt (Vice Chair).

Board elects its Chairperson and Vice-Chairperson, on an annual basis; by no later than the month of August, said appointees must be members of AIA.

MEETINGS: The Board meets once a week on Thursday mornings. Meetings are open to the public.

QUORUM: A majority of the Board shall constitute a quorum, and the affirmative vote of a majority of the Board shall be necessary.

FUNCTION: Consider and act upon plans and specifications for buildings and sign permits.

ANNUAL REPORT: Pursuant to Ordinance 2005-02, Sec. 2.566 the Chairperson shall submit an Annual Report, approved by the board, to the City Manager by October 1st of each year. Said report shall include the following information: 1.) whether the board is serving its purpose; 2.) a list of the board's major accomplishments; 3.) whether the ordinance creating the board should be amended; 4.) whether the board's membership requirements should be modified; 5.) the costs both direct and indirect, of maintaining the board; 6.) a report on authorized fundraising, bank accounts, grant applications and approvals, etc.

RESIDENCY REQUIREMENTS: Each member of the Board shall be a resident of the City of Coral Gables, or have his/her place of business in Coral Gables.

REMUNERATION: Each Member: \$25.00 (Resolution No. 29000).

LEGISLATIVE HISTORY: Ordinance No. 1525, Ordinance No. 2471, Resolution No. 26884, Resolution No. 29000, Ordinance No. 3217, Ordinance No. 3331, Ordinance No. 2003-20, Ordinance No. 2005-02, Ordinance No. 2006-03, Resolution No. 17497, Resolution No. 19111, Resolution No. 2003-164, Resolution No. 2006-63.

8.4

BOARD OF ARCHITECTS
List of Board Members

<u>NAME</u>	<u>TELEPHONE</u>	<u>APPOINTING RESOLUTION</u>	<u>DATES OF APPOINTMENT</u>
Callum Gibb 3911 Riviera Drive Coral Gables, FL 33134 callumgibb@earthlink.net (Appointed by City Manager)	(305) 807-2352 (C)	2011-228	09/15/11 to 09/15/11
Nelson de Leon 510 S. Dixie Highway # 310 Miami, FL 33146 (Appointed by City Manager)	(305) 740-0120 (H)	2011-96 2009-161	06/07/11 to 05/31/13 06/02/09 to 05/31/11
Aramis Alvarez 1207 S. Alhambra Circle Coral Gables, FL 33146 info@locusarchitecture.biz (Appointed by City Manager)	(305) 665-8308 (O)	2011-96 2009-161	06/07/11 to 05/31/13 06/02/09 to 05/31/11
Don Sackman 333 Aragon Avenue, Suite 701 Coral Gables, FL 33134 sackmand@aol.com (Appointed by City Manager)	(305) 965-5001 (H)	2011-03 2009-31 2007-06	01/01/11 to 12/31/12 01/01/09 to 12/31/10 01/27/07 to 12/31/08
Juan Carlos Riesco 1750 Ponce de Leon Blvd. Coral Gables, FL 33134 (Appointed by the City Manager)	(305) 448-4288 (O)	2011-04	01/01/11 to 12/31/12
Glenn Pratt 1399 SW 1 st Avenue, Studio 101 Miami, FL 33130 sousal@sa-inc.us (Appointed by the City Manager)	(305) 373-6138 (O)	2011-96 2009-161	06/07/11 to 05/31/13 06/02/09 to 05/31/11
Mike Sardinas 1825 Ponce De Leon Blvd., #295 Coral Gables, FL 33134 (Appointed by the City Manager)	(305) 443-7765 (O)	2011-03 2009-30 2007-06	01/01/11 to 12/31/12 01/01/09 to 12/31/10 01/27/07 to 12/31/08

Commissioner Kerdyk re-entered the Commission room and assumed his seat at the Commission table.

The following resolution was presented and read:

RESOLUTION NO. 19111

A RESOLUTION DESIGNATING ROBERT'S RULES OF ORDER, REVISED, AS THE PROCEDURE TO BE ADOPTED BY ALL ADVISORY BOARDS OF THE CITY OF CORAL GABLES,

BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

That Robert's Rules of Order, Revised, be and it hereby is designated as the procedure to be adopted, effective the date of this resolution, by all Advisory Boards of the City of Coral Gables, except in such cases where the ordinance or resolution creating or relating to such boards conflicts with Robert's Rules of Order, Revised, in which event the said ordinance or resolution shall prevail.

Motion for its adoption was made by Commissioner Brake, seconded by Commissioner Jacobson. Resolution was adopted by the following roll call: "Yeas" - Commissioners Brake, Chapman, Jacobson and Kerdyk; Mayor Knight. "Nays" - None.

The following resolution was presented and read:

RESOLUTION NO. 19112

A RESOLUTION AUTHORIZING THE CITY MANAGER TO TAKE ANNUAL AND PERSONAL LEAVE AND DESIGNATING AN ACTING CITY MANAGER.

BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

1. That L. W. Robinson, Jr., City Manager, be and he hereby is authorized to take annual and personal leave for the period of December 1, 1973 to and including December 8, 1973, to attend the National League of Cities Conference in Puerto Rico.

2. That William W. Fagan, Director of Public Works, be and he hereby is designated and appointed as Acting City Manager during such absence from the City.

~~Motion for its adoption was made by Commissioner Brake, seconded by Commissioner Chapman.~~ Resolution was adopted by the following roll call: "Yeas" - Commissioners Brake, Chapman, Jacobson and Kerdyk; Mayor Knight. "Nays" - None.

The following resolution was presented and read:

RESOLUTION NO. 19113

A RESOLUTION APPROVING POLICE ESCORT FOR THE CORAL GABLES HIGH SCHOOL FOOTBALL TEAM.

BE IT RESOLVED BY THE COMMISSION OF THE CITY OF CORAL GABLES:

That the request of the Coral Gables Senior High School for a police escort for the football team of said high school for the nine football games scheduled for the Fall Season, 1973, all at locations outside the corporate limits, be and the same hereby is approved.



Maria Anderson <whatmeworry535@gmail.com>

Board of Architects

4 messages

susan serrell <susanserrell@gmail.com>

Wed, Nov 28, 2012 at 6:21 PM

To: manderson@coralgables.com, rcabrera@coralgables.com

Commissioners Anderson and Cabrera,
Thank you for bringing forth an issue that has been bothering me since we moved to this lovely city.
Below is a copy of the email I sent to the other commissioners and mayor.

Dear Commissioner,

I attended the meeting yesterday with Commissioner Anderson and Commissioner Cabrera regarding the Coral Gables Board of Architects. These commissioners addressed in a very thoughtful way an issue that has had me, as a Coral Gables resident, concerned and perplexed.

My husband and I moved to Coral Gables from Boston 7 years ago, attracted not least by the physical beauty of this city, its lovely Mediterranean architecture, and its commitment to preserving its historical structures and maintaining the Merrick vision.

What soon began to concern me was the myopic interpretation of that vision, which has seemed to me to favor any architecture that seems to some to mimic Mediterranean, above that of quality and design integrity. I have watched with dismay the faux and cookie-cutter inauthentic Mediterranean style buildings being constructed, and higher quality innovative projects denied.

While we must preserve our historic architecture, we must also preserve its standards: the best that architectural excellence can provide, within zoning requirements and appropriate scale, should be encouraged in order to preserve our reputation as a city of excellence.

I note that George Merrick did not limit design criteria to one style: The villages, built and unbuilt, demonstrate his openness to style diversity. We must go forward with his high standards as our guide, welcoming the outstanding designs of today and tomorrow to enrich our preserved history.

The changes to be proposed by Commissioners Anderson and Cabrera to the way the board of architects is recruited, to the vetting process, and by whom they are ultimately appointed; as well as the elevation of responsibilities of the City Architect, make a lot of sense in light of a much needed adjustment to our criteria of excellence, and will promote the realization of the city's governing vision.

Along with our magnificent assets of gardens, parks, culture, and historic sites, our architecture should be the finest, enhancing our environment with enviable design.

Thank you for seriously, open-mindedly, and thoughtfully considering the proposal.

Susan Serrell

833 Milan Ave.