



The City of Coral Gables

Historical Resources Department

CORAL GABLES MERRICK HOUSE GOVERNING BOARD MEETING

Meeting Minutes of November 5, 2012, 8:30 a.m.

Coral Gables Merrick House

907 Coral Way, Coral Gables, Florida 33134

MEMBERS	D 11	J 12	F 12	M 12	A 12	M 12	J 12	J 12	A 12	S 12	O 12	N 12	APPOINTED BY:
Donna Reno ^					P	P	P	P	-	E	E	P	Mayor Jim Cason
Daisy Baez	P	P	E	P	P	A	P	P	-	P	A	E	Vice-Mayor William H. Kerdyk, Jr.
Susan Stanton	P	P	P	P	P	E	P	P	-	P	E	A	Comm. Maria Anderson
Michelle Moskowitz	P	P	P	P	P	P	P	E	-	P	P	P	Comm. Rafael "Ralph" Cabrera, Jr.
Laura Yusko	P	P	P	P	E	A	E	E	-	P	P	P	Comm. Frank C. Quesada
Joanne Meagher	P	P	P	P	P	A	P	P	-	P	P	P	Board Appointee
Susan Rodriguez^			E	P	P	P	P	P	-	P	P	P	City Manager

STAFF IN ATTENDANCE:

Dona M. Spain, Historic Preservation Officer
Kara N. Kautz, Assistant Historic Preservation Officer

A = Absent

P = Present

- = No Meeting

E = Excused

* = Special Meeting

^ = New Member

GUESTS: Liz Miller, Kathy Kaubatz, James Murphy

MEETING RECORD / MINUTES PREPARATION: Nancy C. Morgan, Coral Gables Services, Inc.

Ms. Yusko called the meeting to order at 8:50 a.m. Meeting attendees were stated for the record.

MEETING ATTENDANCE:

A motion was made by Ms. Moskowitz, seconded by Ms. Meagher and unanimously approved, to excuse the meeting absence of Ms. Baez.

APPROVAL OF MINUTES OF MEETING HELD OCTOBER 1, 2012:

A motion was made by Ms. Meagher, seconded by Ms. Moskowitz and unanimously passed, to approve the October 1, 2012 meeting minutes as presented.

PERSONAL APPEARANCE: LIZ MILLER, LIZ'S CHOCOLATE SAUCE:

Ms. Miller, founder of Liz's Chocolate Sauce, described the history of her locally-produced product as Board members sampled the sauce, and discussed the possibility of her participation in some *Sundays on the Porch with George* events.

RENTAL REQUEST / PERSONAL APPEARANCE: KATHY GAUBATZ:

Ms. Gaubatz, Executive Director of Miami Bach Society, proposed hosting a fundraiser and reception for young professionals at Merrick House on Saturday, November 10, 2012. During discussion, Ms. Gaubatz learned she had to first secure event approval from the City's Special Events Committee.

A motion was made by Ms. Meagher to approve the November 10, 2012 concert contingent on approval by the City's Special Events Committee. Ms. Reno seconded the motion, which passed unanimously.

COMMITTEE REPORTS:

Holiday Open House: Open house invitations were approved for printing. Staff will schedule food vendors and a face painter, and Board members will provide cookies. Ms. Kautz will contact one of the docents to see if his quartet will perform. Details and scheduling were discussed. A City proclamation will be presented to docents during the docent recognition portion of the event.

NEW BUSINESS:

A motion was made by Ms. Moskowitz and seconded by Ms. Reno to schedule the next Board meeting on Monday, December 3, 2012 at 8:15 a.m.

The House Christmas tree will be decorated after the meeting.

HOUSE REPORT: Ms. Spain reported the following October 2012 House activity:

- Total visitors: 10 adults; 5 seniors; 2 students; 0 youth; 0 children.
- Trust fund balance: \$30,538.11 (expense); \$2,846.50 (revenue)
- Rental request: Miami Bach Society (above personal appearance of Kathy Gaubatz)
- Roxcy O'Neal Bolton Fund for exterior maintenance: \$4,839.23
- Folding chairs: to be discussed at the next meeting.

Ms. Yusko and Ms. Reno left the meeting at 10:00 a.m.

OLD BUSINESS:

Textiles: Mr. Murphy displayed and arranged fabric samples and drawings for the second floor bedrooms for review. As it was necessary for him to leave early, Board members discussed preferences in his absence. Decisions will be made at the next meeting.

NEXT MEETING: MONDAY, DECEMBER 3, 2012, 8:15 A.M.

There being no further business, the meeting adjourned at 10:05 a.m.

Respectfully submitted,



Dona M. Spain
Historic Preservation Officer